

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY SEPTEMBER 26, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Eric Waara, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the August 29, 2019 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES, Roy Britz– YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of August 2019.

PUBLIC COMMENTS:

Eric Waara addressed the committee in regards to the EAS bid. He stated he sent a letter to the DOT expressing his opinion on the issue.

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “DA/OCU Glass Debt Update”- Chairman Tikkanen and Commissioner Koskela spoke with Steve Williams about the debt owed to the County. Per their discussion an agreement was reached pursuant to an email sent by Chairman Tikkanen dated September 2, 2019 and agreed to by all parties as follows: Regarding the DA Glass bills consisting of the \$3,030.00 Industrial Park fees and the \$14,575.39 Water / Sewer bill. DA Glass will begin a \$200.00 per month payment starting 10/10/19 and will possibly increase the monthly payment amount to \$300.00 starting 01/10/2020 on the total amount of \$17,605.39 and will continue monthly payments until finances allow full satisfaction of the debt.

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A motion was made by Albert Koskela and seconded by Roy Britz to approve the terms of the agreement as stated in the email dated September 2, 2019.

Motion Carried Unanimously

New Business, Agenda Item 2, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time period of August 1, 2019 through August 31, 2019 was presented.

New Business, Agenda Item 3, "Water/Sewage Report"- For the period from August 14, 2019 to September 17, 2019 (34 days) daily I&I was 3,838 gallons. For the same time period in 2018 I&I was 6,823 gallons. For the period from August 14, 2019 to September 17, 2019 (34 days) water loss was 155,779 gallons. For the same time period in 2018 water loss was 114,979 gallons.

New Business Agenda Item 4, "Airline Monthly Statistics." – For the month of August 2019 SkyWest enplaned 2,700 passengers and deplaned 2,659. Last year in August SkyWest enplanements were 2,744 compared to this year's enplanements of 2,700 a decrease of 44 passengers or 1%. SkyWest experienced 2 cancellations during the month compared to 0 in August of 2018.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, October 31, 2019 in the airport conference room at 4:00 PM.

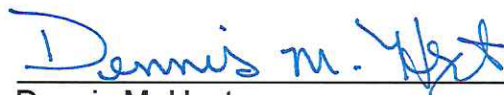
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 4:24 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager