

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: OCTOBER 26, 2023 TIME: 1:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Roy Britz – Present, Glenn Anderson – Present

ATTENDEES: Dennis Hext – Airport Manager, Becky Ylitalo, (CFO) Jillian Spagnotti, Kirk Hammel – A+ Pest Control

AGENDA: A motion was made to approve the agenda with additions by Glenn Anderson second by Roy Britz.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz to approve the August 2023 Airport Committee Meeting Minutes, second by Glenn Anderson.

Motion Carried Unanimously

BILLS: A motion made by Roy Britz to approve and pay the bills as presented, second by Glenn Anderson.

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glenn Anderson – Yes

Motion Carried Unanimously

FINANCIAL REPORT: Becky Ylitalo, Houghton County Chief Financial Officer, presented the airport, water and sewer financials for September 2023.

PUBLIC COMMENTS: Kirk Hammel, Owner A+ Pest Company, expressed interest in selling back Outlot A located in the Airport Industrial Park to the County. Pursuant to the Airport Covenants the county has first right of refusal to buy the property back if the no improvements have been made. Mr. Hammel expansion plans have changed and he no longer needs the lot for expansion. He still has interest in building a Hangar without the office space. The Committee agreed to re-purchase the lot and tasked the Airport Manager with looking into what is required to purchase the lot.

NEW BUSINESS:

New Business, Agenda Item 1, “Century 21 Contract Amendment Lot 1”. – The Airport Manager requested approval to sign the Century 21 Contract Amendment for Lot 1 which extends the term from 10/31/2023 to 10/31/2024. The current purchase price for the lot is \$99,800.00 for 23.14 acres. Commission is 7%.

A motion was made by Glenn Anderson to approve the request, second by Roy Britz.

Motion Carried Unanimously

New Business, Agenda Item 2, “Mead & Hunt Monthly Progress Report”. – The Mead & Hunt progress report summarizing activities for the period from September 1, 2023, through September 30, 2023 was presented for Committee review.

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New Business Agenda Item 3, "Water/Sewage Report." – For the period from September 13, 2023, to October 13, 2023 (30 days) daily I&I was 1,777 gallons. For the same time period in 2022, I&I was 4,777 gallons. For the period from September 13, 2023, to October 13, 2023 (30 days) water loss was (111,299) gallons. For the same time period in 2022 water loss was (123,060) gallons.

New Business Agenda Item 4, "Airline Monthly Statistics." – For the month of September 2023, SkyWest enplaned 2,223 passengers and deplaned 2,194. Last year in September SkyWest enplanements were 2,126 compared to this year's enplanements of 2,223 an increase of 97 passengers or 5%. SkyWest experienced 1 cancellation during the month compared to 1 in September of 2022.

New Business, Agenda Item 5, "Sale of Loader". – The Airport Manager requested permission to sell the 2008 JD 624K HL Loader to the Houghton County Road Commission. A discussion ensued and it was decided it would be more beneficial to retain the loader at the airport.

PUBLIC COMMENT: None

NEXT MEETING: The next meeting will be Thursday, November 30, 2023 at 1:00 PM.

ADJOURNMENT: A motion was made by Glenn Anderson to adjourn the meeting at 1:37 PM, second by Roy Britz.

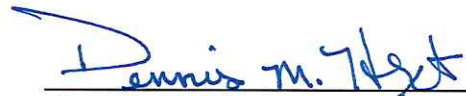
Motion Carried Unanimously

Minutes approved by:

Recorded by:



Tom Tikkanen
Airport Committee Chairman



Dennis M. Hext
Airport Manager