

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: June 30, 2022 TIME: 01:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Glenn Anderson – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Bill Voght, Russ Erkkila, Phil Anderson, and Jillian Spagnotti.

AGENDA: A motion was made by Roy Britz and seconded by Glenn Anderson to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz and seconded by Glenn Anderson to approve the May 26, 2022 Airport Meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Glenn Anderson and seconded by Roy Britz to approve and pay the bills as presented.

Roll call – Tom Tikkanen – YES, Roy Britz- YES, Glenn Anderson – YES

Motion Carried Unanimously

FINANCIAL REPORT: The Airport Manager presented the airport, water and sewer financials for May 2022.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Renaming of Airpark Boulevard” - The Committee discussed the possibility of renaming Airpark Boulevard in honor of County Commissioner and Board Chairman Albert Koskela. A discussion ensued regarding how it would affect businesses along Airpark Boulevard, and if there were other streets that could be named after Commissioner Koskela. It was decided to erect a sign in honor of Mr. Koskela at the entry to Airpark Boulevard. Commissioner Anderson was tasked with drafting the verbiage for the sign and bring it to the County board for final approval.

A motion was made by Roy Britz and seconded by Glenn Anderson to seek approval from the County Board to create and erect a sign at the entrance road to the airport in memory of Board Chairman Albert Koskela.

Motion Carried Unanimously

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New Business, Agenda Item 2, "AIP Grant 3-26-0041-051-2022 Rehabilitate Runway 13/31 and Taxiway C". - AIP Grant 5122 was received on May 31, 2022 to rehabilitate runway 13/31 and Taxiway C. Also included in the grant is the reconstruction of the runway and taxiway lighting, airport beacon, and the PAPI (vertical guidance system) for runway 31. The grant amount for the project is \$10,616,914.00 which is 95% of the project. The State will pay 2.5% and the Counties local share will be 2.5% or approximately \$265,422.85 which will be reimbursed using Passenger Facility Charge (PFC) funds. Consistent with the FAA requested timeline of June 15, 2022 the grant has been fully executed. The Airport Manager requested formal approval from the Committee to accept the grant.

A motion was made by Glenn Anderson and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, "Copper Island Academy Addition"- Pursuant to the Airpark Covenants Copper Island Academy is requesting approval of an addition to the school. The addition includes 5 classrooms, storage areas, bathroom, and a kitchen. The Airport Manager presented a full set of stamped drawings for review by the Committee. The Airport Manger requested Committee approval of the addition.

A motion was made by Roy Britz and seconded by Glenn Anderson to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 4, "MAAE Fall Conference"- The Airport Manager requested approval to attend the 2022 Michigan Association of Airport Executives (MAAE) Fall Conference September 12-16 at Mission Point, Mackinac Island Michigan. The approximate cost to include travel, meals, registration, and a room is \$1,200-1,500. The conference is a budgeted item.

A motion was made by Roy Britz and seconded by Glenn Anderson to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 5, "Mead & Hunt Monthly Progress Report- May"- The Airport Manager presented the Mead & Hunt progress report summarizing activities for the period of May 1, 2022, through May 31, 2022 for Committee review.

New Business Agenda Item 6, "Water/Sewage Report" – For the period from May 14, 2022, to June 13, 2022 (31 days) daily I&I was 8,333 gallons. For the same time period in 2021, I&I was 6,144 gallons. For the period from May 14, 2022, to May 13, 2022 (31 days) water loss was 129,936 gallons. For the same time period in 2021 water loss was 117,521 gallons.

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New Business Agenda Item 9, "Airline Monthly Statistics"- For the month of May 2022, SkyWest enplaned 1,846 passengers and deplaned 2,009. Last year in May SkyWest enplanements were 1,483 compared to this year's enplanements of 1,846 an increase of 363 passengers or 24%. SkyWest experienced 0 cancellations during the month compared to 0 in May of 2021. Pre-COVID 2019 enplanements were 2,090 and deplanements were 2,094.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, July 28, 2022 in the airport conference room at 01:00 PM.

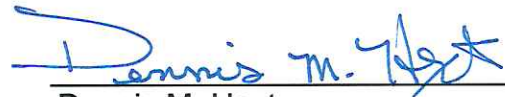
ADJOURNMENT: A motion was made by Glenn Anderson and seconded by Roy Britz to adjourn the meeting at 01:34 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager