

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JUNE 24, 2021 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

**ATTENDEES:** Dennis Hext- Airport Manager, Ben Larson, Dick Supina, Phil Anderson, Russ Erkkila, Juan Zapata, Chris Bolt, Angela Kline, Debbie Thompson, and Becky Ylitalo.

**AGENDA:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the May 27, 2021 Airport Meeting Minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**Motion Carried Unanimously**

**FINANCIAL REPORT:** Ben Larson presented Airport / Water & Sewer financials for the month of May 2021.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1, “2007 Oshkosh 6x6 Plow Truck Bids”-** One bid was received for the sale of the 2007 Oshkosh 6x6 Plow Truck.

Jackson County Airport: \$75,000

The Airport Manager requested a motion to accept the bid.

A motion was made by Roy Britz and seconded by Albert Koskela to accept the bid as presented.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**Motion Carried Unanimously**

**New Business, Agenda Item 2, “Sewer Repairs- Bill Siler Contracting Inc. Proposal”-** The Airport Manager presented a proposal from Bill Siler Contracting to make repairs to the sewer manholes to reduce inflow and infiltration. Repairs will be funded using a Rural Development grant. The Airport Manager requested a motion to approve the proposal.

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A motion was made by Albert Koskela and seconded by Roy Britz to approve the proposal.

**Motion Carried Unanimously**

**New Business, Agenda Item 3, “Sewage Treatment Option- Engineer’s Opinion”-** The Committee requested a cost estimate to run a sewer transmission line from the Airport to Portage Lake Sewage Authority. Using a 2016 study completed by U.P. Engineers and Architects it was recommended by Traverse Engineering to add 10-20% to the costs in the 2016 study. The study looked at four different options for sewage treatment connections within the Industrial Park. Costs estimates for each option were presented with a 20% increase from 2016 numbers. The Committee discussed the options and decided more information would be needed before a final option is chosen. The Airport Manager was tasked with acquiring an Engineers agreement to provide a detailed financial feasibility study to run a sewer transmission line from the Airport to Portage Lake Sewage Authority.

**New Business, Agenda Item 4, “Mead & Hunt Monthly Progress Report”-** The Mead & Hunt progress report summarizing activities for the time period of May 1- May 31, 2021 was presented for review.

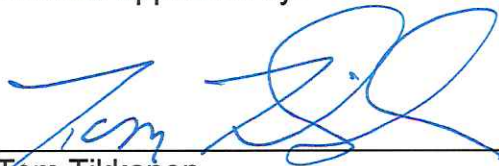
**New Business Agenda Item 5, “Water/Sewage Report” –** For the period from May 12, 2021, to June 14, 2021 (33 days) daily I&I was 6,144 gallons. For the same time period in 2020, I&I was 9,260 gallons. For the period from May 12, 2021, to June 14, 2021 (33 days) water loss was 113,730 gallons. For the same time period in 2020 water loss was 311,751 gallons.

**New Business Agenda Item 6, “Airline Monthly Statistics”-** For the month of May 2021, SkyWest enplaned 1,483 passengers and deplaned 1,507. Last year in May SkyWest enplanements were 263 compared to this year’s enplanements of 1,483 an increase of 1,220 passengers or 463%. SkyWest experienced 0 cancellations during the month compared to 1 in May of 2020. Pre-COVID 2019 enplanements were 2,090 and deplanements were 2,094.

**NEXT MEETING:** The next meeting will be Thursday, July 29, 2021 in the airport conference room at 3:00 PM.

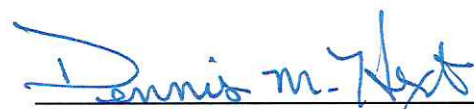
**ADJOURNMENT:** A motion was made by Roy Britz and seconded by Albert Koskela to adjourn the meeting at 3:35 PM.

Minutes approved by:



Tom Tikkanen  
Airport Committee Chairman

Recorded by:



Dennis M. Hext  
Airport Manager