

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: April 29, 2021 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Ben Larson, Phil Anderson, Russ Erkkila, Wayne Phillips, Ryan Riipi, Brian DeBernardi, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda with an additional item- CIA Plans Lot 19 & 20.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the March 25, 2021 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Ben Larson, County Administrator, presented the financials for the month of March 2021.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Front Mounted Runway Broom Bid Opening”- Bid advertisements for a brand new front mounted runway broom with an air blast system was posted on the Airport website and the State website. Additionally, notification was sent to three perspective contractors as follows: Industrial Marketing Inc., Larue, and MB Companies, Inc. The new broom will replace the 2010 broom. The project will be funded using AIP/PFC grants. Three bids were received for a new front mounted runway broom as follows:

M-B Companies: \$585,049

J A Larue: \$574,948

Industrial Marketing: \$658,380

The Airport Manager requested a motion to accept the lowest successful bidder pending a review of the bid package.

A motion was made by Rob Britz and seconded by Albert Koskela to accept the lowest bid, pending review.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

Motion Carried Unanimously

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New Business, Agenda Item 2, “Front End Loader – Bid Opening”- Bid advertisements for a brand new front-end loader was posted on the Airport website and the State website. Additionally, notification was sent to three perspective contractors as follows: Miller-Bradford & Risbert Inc., McCoy Construction & Forestry, and Fabick Cat. The new loader will replaces the current loader which is more than 10 years old. The project will be funded using AIP/PFC grants. Two bids were received for a new front end leader as follows:

Miller-Bradford & Risberg: \$273,975

McCoy Construction & Forestry : \$279,000

The Airport Manager requested a motion to accept the lowest successful bidder pending a review of the bid package.

A motion was made by Albert Koskela and seconded by Roy Britz to accept the lowest bid, pending review.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

Motion Carried Unanimously

New Business, Agenda Item 3, “Ocu/DA Glass Debt”- The Airport Manager updated the Committee regarding the current balance owed by DA Glass and OcuGlass. No action was taken at this time. The Airport Committee Chairman will set up a meeting with Ocu Glass to discuss the outstanding debt.

New Business, Agenda Item 4, “Mead & Hunt Monthly Progress Report”- The Mead & Hunt progress report summarizing activities for the period of March 1- March 31, 2021 was presented for review.

New Business Agenda Item 5, “Water/Sewage Report” – For the period from March 15, 2021, to April 13, 2021 (29 days) daily I&I was 10,479 gallons. For the same period in 2020, I&I was 13,269 gallons. For the period from March 15, 2021, to April 13, 2021 (29 days) water loss was 104,078 gallons. For the same period in 2020 water loss was 276,283 gallons.

New Business Agenda Item 6, “Airline Monthly Statistics”- For the month of March 2021, SkyWest enplaned 1,590 passengers and deplaned 1,240. Last year in March SkyWest enplanements were 1,224 compared to this year’s enplanements of 1,590 an increase of 366 passengers or 30%. Passenger boardings have not increased since February of 2020. SkyWest experienced 2 cancellations during the month compared to 3 in March of 2020. Pre-COVID 2019 enplanements were 2,081 and deplanements were 1,805.

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New Business Agenda Item 7, "Copper Island Academy Plans" - The Airport Manager requested approval of the Copper Island Academy Building plans per the Industrial Park covenants.

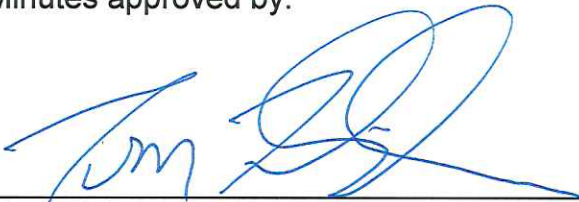
A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

NEXT MEETING: The next meeting will be Thursday, May 27, 2021 in the airport conference room at 1:00 PM.

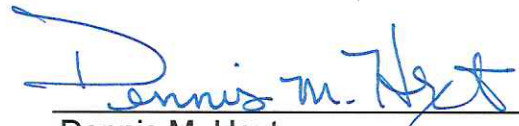
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:31 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager