

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: FEBRUARY 25, 2021 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Ben Larson, Phil Anderson, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the January 28, 2021 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Ben Larson presented financials for the month of January 2021.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant Application”. – The Airport Manager updated the Committee regarding eligible funding in the amount of \$1,008,477 under the CRRSAA grant. A grant application was submitted on February 17th. The grant can be used for operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

New Business, Agenda Item 2, “New T-Hangar Construction Update”. – The Airport Manager updated the Committee on the new t-hangar construction. The final inspection will be conducted on Friday February 26th. The hangars will be available for occupancy on March 1st.

New Business, Agenda Item 3, “Torch Lake Area Sewage Authority (TLASA) Fee Increase”. – At the January 25, 2021 regular meeting of the TLASA a resolution was passed to increase the commodity charge for sewage from \$7.90 per 1,000 gallons to \$8.65 per 1,000 gallons with a minimum of 4,000 gallons to be billed Bimonthly effective March 1, 2021.

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A motion was made by Roy Britz and seconded by Albert Koskela to increase the Airport sewer rate by \$0.75/ 1,000 gallons to reflect the increase by TLISA.

Motion Carried Unanimously

New Business, Agenda Item 4, "OCU/DA Glass Debt". – DA Glass still has not made a payment on their debt since October of 2020 and currently owes \$18,929.39. OCU Glass made a payment on February 17 in the amount of \$1,058.01. The amount owed by OCU Glass declined from 3,485.90 in January to \$2,674.03.

New Business, Agenda Item 5, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the period from January 1- January 31, 2021 was presented for Committee review.

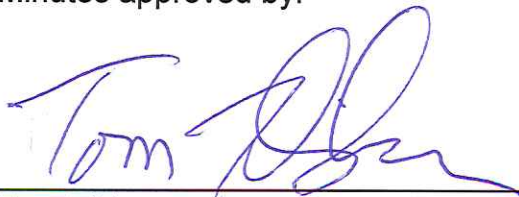
New Business Agenda Item 9, "Water/Sewage Report" – For the period from January 12, 2021, to February 11, 2021 (30 days) daily I&I was 5,746 gallons. For the same period in 2020, I&I was 7,099 gallons. For the period from January 12, 2021, to February 11, 2021 (30 days) water loss was 31,407 gallons. For the same period in 2020 water loss was 172,710 gallons.

New Business Agenda Item 10, "Airline Monthly Statistics." For the month of January 2021, SkyWest enplaned 791 passengers and deplaned 843. Last year in January SkyWest enplanements were 1,693 compared to this year's enplanements of 791 a decrease of 902 passengers or 53%. SkyWest experienced 3 cancellations during the month compared to 8 in January of 2020.

NEXT MEETING: The next meeting will be March 25, 2021 in the airport conference room at 3:00 PM.

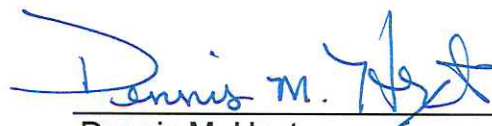
ADJOURNMENT: A motion was made by Roy Britz and seconded by Albert Koskela to adjourn the meeting at 3:54 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager