

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JANUARY 28, 2021 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Ben Larson, County Administrator, Phil Anderson, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the December 30, 2020 Airport Meeting Minutes.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the January 18, 2021 Special Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Ben Larson, County Administrator, presented the Airport and Water/Sewer financials for the month of December 2020.

PUBLIC COMMENTS:

Phil Anderson addressed the Airport Committee regarding a topic discussed at the January 12, 2021 Houghton County Board of Commissioners meeting.

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “2008 Chevy Silverado Pickup with Plow Bids”- The following sealed bids were received for the sale of the 2008 Chevy Silverado Pickup with Plow:

Steve Witting- \$3,501.00	Cory Ison- \$2,601.00	Joe Masini- \$5,000.00
Terry Langash- \$4,350.00	Brian Julio- \$3,200.00	Melvin Niemi- \$3,400.00
Howard Maki- \$3,200.00	Pat Moriarty- \$3,401.00	Sal Lo Schiave- \$2,801.00
Phil Anderson- \$2,930.00	Jose Monsivais- \$3,001.00	
Alec Moriarty- \$4,201.00	Joe Ovist- \$2,800.26	

Joe Masini was the successful bidder with a bid of \$5,000.00.

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A motion was made by Albert Koskela and seconded by Roy Britz to approve the successful bidder.

Motion Carried Unanimously

New Business, Agenda Item 2, “GS Engineering Request to Purchase Lot 13”- The Airport Manager requested permission to approve the sale of lot 13 (Schwan’s) to GS Engineering pursuant to the Industrial Park Covenants. GS Engineering plans to use the building and land for future expansion and high bay space for testing vehicles.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, “MDOT Aircraft Rescue and Firefighting Training Grant”- The Airport Manager requested Committee approval to execute MDOT grant “2021-0149 Aircraft Rescue and Firefighting Training”. The grant amount is \$2,000 with a 10% local share.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 4, “T-Hangar Airport Use Agreements – Buildings 3 & 4” – The Airport Manager requested permission to execute 14 Airport Use Agreements for the T-hangar tenants in buildings 3 and 4. The new agreements increase the monthly rent from \$146.00 per month to \$175.00 per month for the first year and \$200.00 per month for the second year. Thereafter, the rent would increase by 3% annually. A security deposit equal to one month’s rent will also be required along with proof of insurance, and proof of aircraft ownership.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 5, “T-Hangar Airport Use Agreements – New T-Hangar”. – The Airport Manager requested permission to execute 6 Airport Use Agreements for the new T-hangar. The initial term of the lease is for 5 years thereafter the agreement will automatically renew on an annual basis. The deposit of \$3,378.72 to secure space before construction began will be used for the first year’s lease, thereafter rent will increase 3% annually. A security deposit equal to one month’s rent will also be required along with proof of insurance, and proof of aircraft ownership.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item 6, “T-Hangar Airport Use Agreements 30 year lease – New T-Hangar”. – The Airport Manager requested permission to execute 2 Airport Use Agreements for 30 years in the new T-hangar. The initial term of the lease is for 30 years thereafter the agreement will automatically renew on an annual basis at the current rental rate for similar hangars. The deposit of \$66,216.00 to secure space before construction began will be used for the first 30 years of the lease. Thereafter a new agreement will be negotiated at the then current rental rates, terms and conditions. A \$50.00 per month maintenance fee shall also be applied for the entire term of the lease, however, Lessee will have the option of waiving the fee and in return Lessee will be responsible for maintaining the hangar door and operator, non-structural, and non-mechanical interior of the hangar.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 7, “OcuGlass/ DA Glass Debt”. – The Airport Manager updated the Committee regarding the outstanding debt owed by DA Glass and OcuGlass. DA Glass has not made a payment on their debt since October of 2020 and currently owes \$18,929.39. OcuGlass has made payments however, their debt has been climbing over the past 9 months. In May they owed \$1,702.13 and now they owe \$3,485.90. After discussion, it was determined Commissioner Tikkanen would speak to DA/OcuGlass regarding delinquent payments.

New Business, Agenda Item 8, “Mead & Hunt Monthly Progress Report”- The Mead & Hunt progress report summarizing activities for the period of December 1st to December 31st 2020 was presented for Committee review and comments.

New Business Agenda Item 9, “Water/Sewage Report” – For the period from December 15, 2020, to January 12, 2021 (28 days) daily I&I was 5,686 gallons. For the same period in 2019, I&I was 7,544 gallons. For the period from December 15, 2020, to January 12, 2021 (28 days) water loss was 132,577 gallons. For the same period in 2019 water loss was 160,552 gallons.

New Business Agenda Item 10, “Airline Monthly Statistics.” For the month of December 2020, SkyWest enplaned 824 passengers and deplaned 862. Last year in December SkyWest enplanements were 1,883 compared to this year’s enplanements of 824 a decrease of 1,059 passengers or 56%. SkyWest experienced 4 cancellations during the month compared to 8 in December of 2019.

NEXT MEETING: The next meeting will be February 25, 2021 in the airport conference room at 3:00 PM.

ADJOURNMENT: A motion was made by Roy Britz and seconded by Albert Koskela to adjourn the meeting at 4:02 PM.

Motion Carried Unanimously

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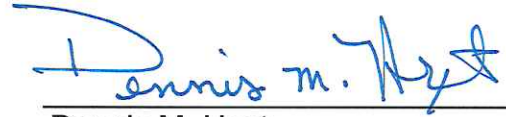
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Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager