

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY NOVEMBER 21, 2019 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Karl Jouppe, and Becky Ylitalo.

**AGENDA:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the October 31, 2019 Airport Meeting Minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**FINANCIAL REPORT:** The County Administrator was not in attendance. The Committee will be updated on the financials for the Airport and Water and Sewer system for the month of October 2019 at the December meeting.

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1, “Snow ARFF Training Sawyer Airport December 4, 2019”-** The Airport Manager requested permission to send two Airport employees to Sawyer Airport for snow removal equipment training.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 2, “2020 Airport Committee Dates Approval”-** The Airport Manager requested approval of the 2020 Airport Committee meeting dates. The start time will now be 3:00 pm instead of 4:00 pm.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

**Motion Carried Unanimously**

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**New Business, Agenda Item 3, "Mead & Hunt Monthly Progress Report"**- The Mead & Hunt progress report summarizing activities for the time period of October 1, 2019 through October 31, 2019 was presented for review.

**New Business, Agenda Item 4, "Water/Sewage Report"**- The water report was not available for the month and will be presented at the December meeting.

**New Business Agenda Item 5, "Airline Monthly Statistics."** – For the month of October 2019 SkyWest enplaned 2,549 passengers and deplaned 2,300. Sun Country Airlines enplaned 178 and deplaned 178. Last year in October SkyWest enplanements were 2,449 compared to this year's enplanements of 2,559 an increase of 100 passengers or 4%. SkyWest experienced 0 cancellations during the month compared to 3 in October of 2018.

**PUBLIC COMMENTS:** None

**NEXT MEETING:** The next meeting will be Monday, December 30, 2019 in the airport conference room at 3:00 PM.

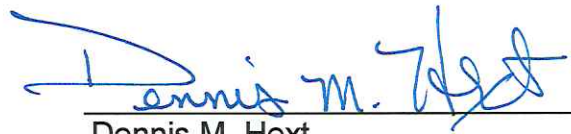
**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 3:28 PM.

Minutes approved by:



Tom Tikkanen  
Airport Committee Chairman

Recorded by:



Dennis M. Hext  
Airport Manager