

# HOUGHTON COUNTY MEMORIAL AIRPORT EMERGENCY CONTINGENCY PLAN

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Houghton County Memorial Airport (HCMA) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Dennis M. Hext, Airport Manager at [dhext@cmxairport.com](mailto:dhext@cmxairport.com). Houghton County Memorial Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, HCMA will:

- **Provide for the deplanement of passengers;**
- **Provide for the sharing of facilities and make the gate available at the airport; and**
- **Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & border Protection (CBP).**

Houghton County Memorial Airport has facility constraints that limit the airport's ability to accommodate diverted flights to include the following: Limited ramp area, no international passenger processing facilities, limited aircraft servicing equipment, and limited fueling capacity. Aircraft operators are strongly encouraged to contact the airport at 906-482-3970 or 906-487-5975 for prior coordination before diverting.

## Airport Information

Name of Airport:	Houghton County Memorial Airport
Name and title of person preparing the plan:	Dennis M. Hext
Preparer contact Number:	906-482-3970 Office / 906-281-0216 Cell
Preparer contact 3-mail:	<a href="mailto:dhext@cmxairport.com">dhext@cmxairport.com</a>
Date of submission of plan:	May 8, 2012 - Revised May 26, 2017
Airport Category:	Non Hub

## Contact Information:

In the event of diversion or other irregular operations event, aircraft operators should contact the **Airport Manager at 906-281-0216 or e-mail [dhext@cmxairport.com](mailto:dhext@cmxairport.com) Alternate: Airport Operations at 906-482-3970 or County Maintenance at 906-487-5975** for assistance.

## Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays:

Houghton County Memorial Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

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## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency:**

The gate at HCMA is under a common use lease to the air carrier and is controlled by the airport. The airport has (3) remote parking positions on the air carrier ramp with access to the passenger terminal. HCMA would direct our common use air carrier user to make the gate and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection (CBP):**

Houghton County Memorial Airport does not have international passenger processing facilities. Local law enforcement has limited resources available. The nearest CBP is a considerable distance from Houghton County Memorial Airport (**Green Bay-WI 219 miles, Duluth-MN 224 miles and Sault Ste. Marie-MI 271 miles**). The minimal drive distance would be approximately 4 hours for Green Bay-WI or Duluth-MN. Therefore, HCMA will coordinate with CBP, Office of Field Operations, in Sault Ste. Marie Michigan (906-632-8822 Extension 272) and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, HCMA will coordinate with CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan:**

Houghton County Memorial Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (cmxairport.com)
- Make available at Airline ticket counters.