

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY JULY 10, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Dennis Jouppe, Karl Juoppe, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the May 30, 2019 regular airport meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES, Roy Britz– YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of May 2019.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Update DA Glass Agreements”- The Airport Manager updated the committee regarding the DA Glass Agreements. A certified letter was sent on June 27th requesting review and signature of the documents previously emailed to Steve Williams. The documents need to be signed and returned by July 31st.

New Business, Agenda Item 2, “Skywest Airline Meeting”- The Airport Manager updated the committee about the meeting with Skywest. The following subjects were discussed:

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Delta Service: SkyWest will be bidding under United via O'hare for the next round of EAS. When asked if they would consider bidding under the Delta flag to a different hub they explained they would not be able to consider another hub or airline this time due to pilot scope clause, airline contractual obligations, and CRJ-200 availability. When asked if Delta could bid on Houghton SkyWest officials explained that Delta could bid on Houghton via another regional carrier. SkyWest would not stand in their way.

Alternates: SkyWest will look into a closer alternate of Sawyer. First they need to work out customer service issues and operational issues. There are many hurdles to get over however, it is a step in the right direction.

3rd Flight for summer 2020: Volaire recommended making a 3rd flight part of the EAS bid for July-August of 2020. SkyWest was very receptive of this idea and will consider bidding accordingly.

New Business, Agenda Item 3, "MDOT Grant 2019-0842 Ecological Foam Testing"- The Airport Manager requested a motion for the Airport Committee to approve a grant to purchase foam testing equipment. The equipment will be used to recycle AFFF foam while conducting testing of the foam system on the fire truck.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business Agenda Item 4, "MDOT Grant- 2019-0842 Resolution" – The Airport Manager requested a motion to approve a resolution certifying that the Airport Committee Chairman is authorized to sign MDOT Contract 2019-0842.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES, Roy Britz– YES

New Business, Agenda Item 5, "Mead & Hunt Monthly Progress Report" – The Mead & Hunt progress report summarizing activities for the time period of May 1, 2019- May 31, 2019 was presented for review.

New Business Agenda Item 6, "Water/Sewage Report." – For the period from May 15, 2019 to June 13, 2019 (29 days) daily I&I was 8,130 gallons. For the same time period in 2018 I&I was 8,956 gallons. For the period from May 15, 2019 to June 13, 2019 (29 days) water loss was 152,277 gallons. For the same time period in 2018 water loss was 88,682 gallons.

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New Business Agenda Item 7, "Airline Monthly Statistics." – For the month of May 2019 SkyWest enplaned 2,090 passengers and deplaned 2,094. Last year in May SkyWest enplanements were 2,004 compared to this year's enplanements of 2,090 an increase of 86 passengers or 8%. SkyWest experienced 1 cancellation during the month compared to 2 in May of 2018. Sun Country enplaned and deplaned 176 passengers. Total enplanements for May were 2,266 and deplanements were 2,270.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, August 29, 2019 in the airport conference room at 4:00 PM.

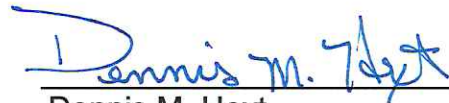
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 4:24 PM.

Minutes approved by:

Recorded by:



Tom Tikkanen
Airport Committee Chairman



Dennis M. Hext
Airport Manager