

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: MARCH 28, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Dennis Jouppe, Karl Jouppe, Russ Erkkila, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the February 28, 2019 regular airport meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES, Roy Britz– YES

FINANCIAL REPORT: The County Administrator was not present. The Committee will be updated on the financials for the Airport and Water/Sewer system for the month of February 2019 at the next meeting.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Update DA Glass Agreement”- The Airport Manager updated the Committee on the agreements to make payments on the outstanding debt owed by DA Glass. The draft agreements have been sent to Mr. Nick Daavettila, attorney, for review. Mr. Daavettila was in the process of drafting the documents and will be reviewing the final draft sometime after April 3, 2019. Final documents will be available at the April meeting for review and approval by the Committee.

New Business, Agenda Item 2, “NEC/AAAE International Aviation Snow Symposium”- The Airport Manager requested permission to send Phil Anderson and John Britz to the snow symposium in Buffalo. The purpose of the symposium is to receive training and network with other airports across the country on current snow removal techniques. The Symposium is a budgeted item.

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A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time period of February 1- February 28, 2019 was presented for review.

"New Business Agenda Item 4, "Water/Sewage Report." – For the period from January 14, 2019 to February 13, 2019 (30 days) daily I&I was 7,057 gallons. For the same time period in 2018 I&I was 6,588 gallons. For the period from January 14, 2019 to February 13, 2019 (30 days) water loss was 92,587 gallons. For the same time period in 2018 water loss was 114,300 gallons.

"New Business Agenda Item 5, "Airline Monthly Statistics." – For the month of February 2019 SkyWest enplaned 1,358 passengers and deplaned 1,449. Last year in February SkyWest enplanements were 1,398 compared to this year's enplanements of 1,358 a decrease of 40 passengers or 3%. SkyWest experienced 11 cancellations during the month compared to 8 in February of 2018.

"New Business Agenda Item 6, "Airline Task Force." – Tom Tikkanen updated the Committee regarding the new Airline Task Force created by KEDA. After a lengthy discussion, the Airport Manager requested permission to hire Mike Mooney of Volaire airport consulting to provide a report looking at the different factors affecting current and potential Airline Service at Houghton. The information would be used to meet with SkyWest to discuss options and concerns sometime in May or June.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Wednesday, April 24, 2019 in the airport conference room at 2:00 PM.

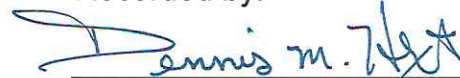
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 4:44 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager