

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: FEBRUARY 28, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Absent

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Dennis Jouppe, Russ Erkkila, Steve Williams, Lori Lewis and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the January 31, 2019 regular airport meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen - YES Albert Koskela - YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport, Water and Sewer system for the month of January 2019.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “MDOT ARFF Grant 2019-0252 Resolution”- The Airport Manager requested the approval of a resolution stating the Committee Chairman is authorized to sign the 2019 ARFF grant.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

Roll call – Tom Tikkanen - YES Albert Koskela - YES

New Business, Agenda Item 2, “MDOT ARff Grant 2019-0252”- The Airport Manager requested a motion to approve the MDOT ARFF Grant for \$2,000.00 to off-set training costs.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: FEBRUARY 28, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

New Business, Agenda Item 3, "Update- DA Glass Outstanding Debt"- Steve Williams was present to discuss with the Committee a way to resolve the DA Glass Outstanding debt. A discussion ensued and it was determined the Airport Manager would create an agreement for Mr. Williams to sign outlining a future payment schedule. The Committee also agreed to forgo debt incurred by DA glass for sand purchased from the airport and back taxes for lot 8 paid by the Airport when the property reverted back to the County. The payment would be \$300/month for the first year beginning on September 1, 2019 thereafter the monthly payment would increase to \$500/month until the debt is paid in full.

New Business, Agenda Item 4, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time period of January 1, 2019 through January 31, 2019 was presented for review.

"New Business Agenda Item 5, "Water/Sewage Report." – For the period from December 13, 2018 to January 14, 2019 (32 days) daily I&I was 7,608 gallons. For the same time period in 2017 I&I was 9,018 gallons. For the period from December 13, 2018 to January 14, 2019 (32 days) water loss was 112,671 gallons. For the same time period in 2017 water loss was 95,328 gallons.

"New Business Agenda Item 6, "Airline Monthly Statistics." – For the month of January 2019 SkyWest enplaned 1,295 passengers and deplaned 1,302. Last year in January SkyWest enplanements were 1,555 compared to this year's enplanements of 1,295 a decrease of 260 passengers or 16%. SkyWest experienced 14 cancellations during the month compared to 4 in January of 2018.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, March 28, 2019 in the airport conference room at 4:00 PM.

ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 4:35 PM.

Minutes approved by:

Recorded by:



Tom Tikkanen
Airport Committee Chairman



Dennis M. Hext
Airport Manager