

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: NOVEMBER 29, 2018 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Dennis Jouppe, Karl Jouppe, Russ Erkkila, Brian Mayworm, Brian Lane, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the October 25, 2018 regular airport meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of October 2018.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Warm Rain Addition”- Brian Mayworm representing Warm Rain located in the Airport Industrial Park addressed the Committee regarding plans to add an addition to their building. Pursuant to the Airpark Industrial Park Covenants, Mr. Mayworm requested permission from the Committee to approve the addition.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item 2, "2019 Airport Meeting Dates"- The Airport Manager requested a motion to approve the 2019 Airport Meeting dates.

A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time period of October 1, 2018 through October 31, 2018 was presented for review.

New Business, Agenda Item 4, "Water/Sewer Report "- For the period from September 18, 2018 to October 12, 2018 (24 days) daily I&I was 6,107 gallons. For the same time period in 2017 I&I was 7,350 gallons. For the period from September 18, 2018 to October 12, 2018 (24 days) water loss was 93,986 gallons. For the same time period in 2017 water loss was 97,608 gallons.

New Business, Agenda Item 5, "Airline Monthly Stats"- For the month of October 2018 SkyWest enplaned 2,449 passengers and deplaned 2,221. Last year in October SkyWest enplanements were 2,367 compared to this year's enplanements of 2,449 an increase of 82 passengers or 3%. SkyWest experienced 3 cancellations during the month compared to 2 in October of 2017. Sun Country enplaned 162 passengers and deplaned 162 passengers.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, December 27, 2018 in the airport conference room at 4:00 PM.

ADJOURNMENT: A motion was made by Tom Tikkanen and seconded by Albert Koskela to adjourn the meeting at 4:18 PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager