

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JUNE 26, 2018 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Dennis Jouppe, Karl Jouppe, Russ Erkkila, and Becky Ylitalo.

**AGENDA:** A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the May 31, 2018 regular airport meeting minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

**FINANCIAL REPORT:** The County Administrator was not available to update the Committee on the financials for the Airport and Water and Sewer system for the month of May 2018.

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1, “FAA Airport Inspection”-** The Airport Manager informed the Committee the FAA conducted the annual safety inspection of the airport June 13-15, 2018. The airport did not receive a letter of correction, which is outstanding.

**New Business, Agenda Item 2, “Mead & Hunt Monthly Progress Report”-** The Mead & Hunt progress report summarizing activities for the time period of May 1, 2018 through May 31, 2018 was presented for review.

**New Business, Agenda Item 3, “Water/Sewer Report ”-** For the period from May 16, 2018 to May 16, 2018 (31 days) daily I&I was 8,956 gallons. For the same time period in 2017 I&I was 13,297 gallons. For the period from May 16, 2018 to June 15, 2018 (31 days) water loss was 91,727 gallons. For the same time period in 2017 water loss was 111,166 gallons.

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**New Business, Agenda Item 4, "Airline Monthly Stats"**- For the month of May 2018 SkyWest enplaned 2,004 passengers and deplaned 1,974. Last year in May SkyWest enplanements were 2,054 compared to this year's enplanements of 2,004 a decrease of 50 passengers or 2%. SkyWest experienced 1 cancellation during the month compared to 4 in May of 2017.

**PUBLIC COMMENTS:** None

Russ Erkkila inquired about the terminal modification project and also about a new hangar construction.

**NEXT MEETING:** The next meeting will be Thursday, July 26, 2018 in the airport conference room at 4:00 PM.

**ADJOURNMENT:** A motion was made by Tom Tikkanen and seconded by Albert Koskela to adjourn the meeting at 4:08 PM.

Minutes approved by:

Recorded by:



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Tim Palosaari  
Airport Committee Chairman



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Dennis M. Hext  
Airport Manager