

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: MARCH 29, 2018 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

---

**ROLL CALL:** Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Dennis Jouppe, Karl Jouppe, Eric Forsberg, Rose Keranen, Bill Voght, and Russ Erkkila.

**AGENDA:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the February 28, 2018 regular airport meeting minutes and the March 20, 2018 special meeting minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

**FINANCIAL REPORT:** The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of February.

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1; “Resolution- MDOT ARFF Grant Contract No. 2018-0298”-** The Airport Manager requested a motion to approve a resolution specifying that the Airport Committee Chairman is authorized to sign the grant contract for ARFF training.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

**Motion Carried Unanimously**

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: MARCH 29, 2018 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

---

**New Business Agenda Item 2, "MDOT ARFF Training Contract No. 2018-0298"** – The Airport Manager requested approval to have the Airport Committee Chairman sign the grant to provide funds to help pay for the required FAA ARFF training.

A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the request.

**Motion Carried Unanimously**

**New Business Agenda Item 3, "Mead & Hunt Monthly Progress Report"** – The Mead & Hunt progress report summarizing activities for the period of February 1, 2018 through February 28, 2018 was presented.

**New Business, Agenda Item 4, "Water/Sewer Report"**. – For the period from February 14, 2018 to March 15, 2018 (29 days) daily I&I was 5,057 gallons. For the same period in 2017 I&I was 10,680 gallons. For the period from February 14, 2018 to March 15, 2018 (30 days) water loss was 76,276 gallons. For the same period in 2017 water loss was 44,400 gallons.

**New Business, Agenda Item 5, "Airline Monthly Stats"**. – For the month of February 2018 SkyWest enplaned 1,398 passengers and deplaned 1,365. Last year in February SkyWest enplanements were 1,682 compared to this year's enplanements of 1,365 an decrease of 284 passengers or 17%. SkyWest experienced 8 cancellations during the month compared to 3 in February of 2017.

**PUBLIC COMMENTS:** None

**NEXT MEETING:** The next meeting will be Wednesday, April 25, 2018 in the airport conference room at 3:00 PM.

**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 4:12 PM.

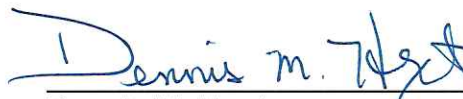
Minutes approved by:

Recorded by:



---

Tim Palosaari  
Airport Committee Chairman



---

Dennis M. Hext  
Airport Manager