

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JULY 27, 2017 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Albert Koskela – Present, Tom Tikkanen - Present Tim Palosaari – Absent

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Administrator, Dennis Jouppe, Russ Erkkila, Bill Voght, Dick Supina, Phil Anderson, Amy Douville, Doug Pascoe, Wayne Phillips, and Rose Keranen.

AGENDA: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda with the addition of New Business Agenda Item 6- EAS Bid.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the June 29, 2017 regular airport meeting minutes and the July 7, 2017 special meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Albert Koskela - YES Tom Tikkanen – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the Airport financials and Water and Sewer system for the month of June.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item 1, “All Wheel Drive Airport Snow Plow Truck / Material Spreader Bid Proposals – 4217/C121” – Two sealed bids were presented to the Airport Committee from MB Company Inc. and Industrial Marketing for a snow plow truck with spreader. The snow plow with spreader will be funded under an Federal / State grant. The bids were as follows:

MB Company Inc. Base Bid - \$383,275.00 Alternate No.1 \$38,623 Total Bid Amount \$421,898.00
Industrial Marketing Inc.– Base Bid – 498,061.00 Alternate No.1 \$54,791.00 Total Bid Amount - \$552,852.00

A motion was made by Tom Tikkanen and seconded by Albert Koskela to accept the low bidder (MB Company) pending review.

Motion Carried Unanimously

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JULY 27, 2017 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

“New Business Agenda Item 2, “Water Tank” – The Airport Manager presented a letter from Dick Supina containing estimates regarding water tank options to rehabilitate, build a new tank or eliminate the water tank. Doug Pascoe and Amy Douville from the DEQ attended the meeting to discuss future plans for the water tank. Estimates to replace or rehabilitate the tank were financially prohibitive. The Airport Committee will continue to review options and explore funding opportunities.

New Business, Agenda Item 3, “Mead & Hunt Monthly Progress Report”. – The Mead & Hunt progress report summarizing activities for the time period of June 1, 2017 through June 30, 2017 was presented for review.

“New Business Agenda Item 4, “Water/Sewage Report.” – For the period from June 14, 2017 to July 17, 2017 (33 days) daily I&I was 8,350 gallons. For the same time period in 2016 I&I was 6,847 gallons. For the period from June 14, 2017 to July 14, 2017 (30 days) water loss was 67,667 gallons. For the same time period in 2016 water loss was 124,770 gallons.

“New Business Agenda Item 5, “Airline Monthly Statistics.” – For the month of June 2017 SkyWest enplaned 2,006 passengers and deplaned 2,276. Last year in June SkyWest enplanements were 2,189 compared to this year’s enplanements of 2,006 a decrease of 183 passengers or 3%. SkyWest experienced 1 cancellation during the month compared to 5 in June of 2016.

“New Business Agenda Item 6, “EAS Bid” – Tom Tikkanen presented information to the Committee regarding public input he has received concerning reinstating commercial flights to Minneapolis. The Airport Manager is working with SkyWest Airlines to set up a meeting with community members and the Director of Planning for SkyWest to discuss options.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held August 31, 2017 in the airport conference room at 4:00 PM.

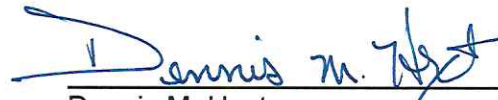
ADJOURNMENT: A motion was made by Tom Tikkanen and seconded by Albert Koskela to adjourn the meeting at 5:10 PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager