

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: March 30, 2017 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Administrator, Phil Anderson, Dennis Jouppe, Russ Erkkila, Bill Voght, Dick Sepena, and Rose Keranen.

AGENDA: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the March 2, 2017 (February Meeting) regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Albert Koskela - YES Tom Tikkanen – YES Tim Palosaari – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the Airport financials and Water and Sewer system for the month of February.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item 1. “DA Glass Outstanding Debt” – During January 26, 2017 it was decided Commissioner Palosaari would check back with Mr. Williams to discuss their progress and discuss payment options on the debt owed to the airport. Commissioner Palosaari was unable to meet with Mr. Williams and will meet with him before the next meeting and provide an update to the Committee.

New Business, Agenda Item 2. “Essential Air Service (EAS) Budgetary Proposal” – President Trumps 2018 budget proposal includes the elimination of the EAS program. The Airport Manager updated the Committee on efforts to save the EAS program from elimination. Airport Managers across the U.P. and Wisconsin have come together in an effort to educate political leaders and the public on the importance of EAS and how the loss of air service would impact their communities. The discussion also included the impact to Houghton County Memorial Airport.

New Business, Agenda Item 3. “Industrial Park Lot 8 Contract Amendment” – The Airport Manager requested approval of a Century 21 North Country contract amendment for lot 8 in the Airport Industrial Park. The amendment extends the term to October 2017. The remainder of the contract is unchanged.

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A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 4. "Mead & Hunt, Design Airfield Crack Sealing & Pavement Marking Contract – The Airport Manager requested approval to have the Airport Committee Chairman sign the Mead & Hunt contract for design of airfield crack sealing and pavement marking for AIP project 3-26-0041-4217. The item was moved to the next meeting so the Committee could review the contract.

New Business, Agenda Item 5. "Mead & Hunt Monthly Progress Report" – The Mead & Hunt progress report summarizing activities for the period of February 1, 2017 through February 28, 2017 was presented for review.

"New Business Agenda Item 6. "Water/Sewage Report" – For the period from February 15, 2017 to March 15, 2017 (28 days) daily I&I was 10,680 gallons. For the same time period in 2016 I&I was 11,153 gallons. For the period from February 15, 2017 to March 15, 2017 (28 days) water loss was 42,907 gallons. For the same time period in 2016 water loss was 160,580 gallons.

The Airport hired Traverse Engineering to investigate problems with the water tank and possible solutions to suspected leaks. Dick Supina, representing Traverse Engineering, updated the Committee regarding water usage, suspected problems, and water losses. The discussion also addressed fire protection for the airport, Industrial park and the necessity for the water tank.

"New Business Agenda Item 7. "Airline Monthly Statistics" – For the month of February 2017 SkyWest enplaned 1,682 passengers and deplaned 1,502. Last year in February SkyWest enplanements were 1,737 compared to this year's enplanements of 1,502 a decrease of 55 passengers or 3%. SkyWest experienced 3 cancellations during the month compared to 5 in February of 2016.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held April 27, 2017 in the airport conference room at 4:00 PM.

ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 5:32PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager