

# HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: January 26, 2017 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Phil Anderson, Eric Forsberg, County Administrator, Dick Sepena, Bill Voght, Kyle Oja, and Randy Oja.

**AGENDA:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the January 4, 2017 (December 2016 Meeting) regular airport meeting minutes as presented.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Albert Koskela - YES Tom Tikkanen – YES Tim Palosaari – YES

**FINANCIAL REPORT:** The County Administrator updated the Committee on the Airport and Water & Sewer financial reports for the month of December.

## **PUBLIC COMMENTS:**

Dick Sepena representing Traverse Engineering and Bill Voght, Airport Certificated Water Operator, updated the Committee on problems with the water tank. It is anticipated water is leaking into the tank due to faulty valves. The leaks are causing the total monthly water loss to be misleading because it shows a loss of approximately 30,000 gallons a month leaking into the tank however, there is not any water loss because water is being drawn from the tank to be sold. A discussion ensued regarding tank operation, possible problems, and solutions.

Kyle Oja and Randy Oja addressed to Committee on ways to eliminate inflow and infiltration into the airport sewer system. Specifically, sewer manhole leaks and ways to seal up manholes were discussed. It was decided to hire MJO Contracting to seal a faulty manhole as a test to determine if the manhole can be sealed.

## **OLD BUSINESS:**

**Old Business, Agenda Item 1. “DA Glass Outstanding Debt”** – Commissioner Palosaari discussed payment options with Steve Williams from DA glass. Mr. Williams felt he could not afford to pay down the debt at this time. It was decided as long as DA glass stayed current Commissioner Palosaari would wait 2 months and check back with Mr. Williams to check on their progress and discuss payment options.

## **NEW BUSINESS:**

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**New Business, Agenda Item 1. "Mead & Hunt Monthly Progress Report".** – The Mead & Hunt progress report summarizing activities for the period of December 1, 2016 through December 31, 2016 was presented for review.

**"New Business Agenda Item 2. "Water/Sewage Report."** – For the period from December 19, 2016 to January 19, 2017 (31 days) daily I&I was 8,397 gallons. For the same time period in 2016 I&I was 7,265 gallons. For the period from December 16, 2016 to January 16, 2017 (31 days) water loss was 118,622 gallons. For the same time period in 2016 water loss was 127,751 gallons.

**"New Business Agenda Item 3. "Airline Monthly Statistics."** – For the month of December 2016 SkyWest enplaned 1,836 passengers and deplaned 1,671. Last year in December SkyWest enplanements were 2,100 compared to this year's enplanements of 1,836 a decrease of 264 passengers or 13%. SkyWest experienced 10 cancellations during the month compared to 4 in December of 2015.

**PUBLIC COMMENTS:**

**NEXT MEETING:** The next meeting will be held March 2, 2017 in the airport conference room at 4:00 PM.

**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 5:00PM.


Minutes approved by:

Recorded by:



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Tim Palosaari  
Airport Committee Chairman



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Dennis M. Hext  
Airport Manager