

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: July 28, 2016 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Absent, Albert Koskela – Present, Eugene Londo - Present

ATTENDEES: Dennis Hext, Airport Manager, Dennis Jouppe, (Primary Airport Services), Phil Anderson and Melinda Donovan.

AGENDA: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the June 30, 2016 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Eugene Londo to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Eugene Londo – YES Albert Koskela - YES

FINANCIAL REPORT: The Airport Manager presented the Airport and Water & Sewer financial reports for the month of June.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “Travel Request - MAAE 64th Annual Fall Conference”. – The Airport Manager requested permission to attend the Michigan Association of Airport Executives (MAAE) conference in Gaylord Michigan September 12-16, 2016. The Conference is a budgeted item.

A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Motion Carried Unanimously

New Business, Agenda Item B, “Mead & Hunt Monthly Progress Report”. – The Mead & Hunt progress report summarizing project activities for the time period between June 1, 2016 through June 30, 2016 was presented for review.

New Business, Agenda Item C, “Mead & Hunt Payment - CMX CA Apron Rehabilitation Phases 3&4 (4015/C119)”. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 262126 in the amount of \$27,481.15 for state processing and payment to Mead & Hunt Engineering for the fourth progress payment, Construction Administration Apron Rehabilitation Phases 3&4. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

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A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Motion Carried Unanimously

Roll call – Eugene Londo – YES Albert Koskela - YES

“New Business Agenda Item D, “Water/Sewage Report.” – For the period from June 15, 2016 to July 15, 2016 (30 days) daily I&I was 6,847 gallons. For the same time period in 2015 I&I was 5,278 gallons. For the period from June 15, 2016 to July 15, 2016 (30 days) water loss was 128,920 gallons. For the same time period in 2015 water loss was 18,240 gallons.

“New Business Agenda Item E, “Airline Monthly Statistics.” – For the month of June, 2016 SkyWest enplaned 2,189 passengers and deplaned 2,365. Last year in June SkyWest enplanements were 2,006 compared to this year’s enplanements of 2,189 an increase of 183 passengers or 9%. SkyWest experienced 5 cancellations during the month compared to 5 in June of 2015. Royale Air enplaned passengers totaled 185. June enplaned passengers totaled 2,374.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held August 25, 2016 in the airport conference room at 4:00 PM.

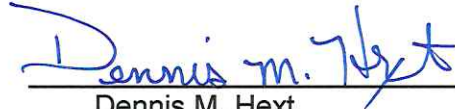
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Eugene Londo to adjourn the meeting at 4:30PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager