

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: October 29, 2015 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tim Palosaari – Present, Albert Koskela – Present Eugene Londo - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Eric Forsberg, County Administrator, Dennis Jouppe, (Primary Airport Services), Russ Erkkila, Bill Voght, and Melinda Donovan.

**AGENDA:** A motion was made by Albert Koskela and seconded by Eugene Londo to approve the agenda with changes.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Eugene Londo to approve the September 24, 2015 regular airport meeting minutes as presented.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Eugene Londo to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tim Palosaari – YES Eugene Londo – Yes Albert Koskela – YES

**FINANCIAL REPORT:** Eric Forsberg, County Administrator, presented the Airport and Water & Sewer financial reports for the month of September.

**PUBLIC COMMENTS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**New Business, Agenda Item A, “Industrial Park Lot 23 Offer”.** – Kristine Weidner, representing Century 21 North Country real estate, presented an offer on behalf of a client to purchase lot 23 in the Airpark Industrial park. The lot is 5.78 acres with an asking price of \$25,178.00 or \$4,356.00 an acre. The offer is for \$25,000.00 contingent upon the County removing the 18 month requirement to build and the surveying and re-marking all property corners prior to closing. The 18 month build requirement is a part of the Airport Industrial Park Covenants. The Airport Manager requested approval to accept the proposal as presented and send to the County board for final acceptance.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item B, “KEDA Update by Jeff Ratcliffe – Sewer System and Planning Grant”.** – Jeff Ratcliffe was scheduled to provide an update however, he did not attend the meeting and was absent due to unforeseen circumstances.

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**“New Business Agenda Item C, “DA Glass of America Outstanding Balance”.** – The Airport Manager updated the Airport Committee on the substantial outstanding balance owed to the Airport by DA Glass for water, sewer, and sand. The Airport Manager asked for input from the Committee on how the Committee would like to proceed regarding collections from DA Glass. The Airport Manager suggested asking DA Glass to sign an agreement which would require them to stay current from the date of the agreement and pay an agreed monthly amount to pay off the remaining outstanding balance. The Committee tasked the Airport Committee Chairman to talk to Mr. Williams in an effort to work out an agreement and payment plan.

**“New Business Agenda Item G, “Water/Sewage Report.”** – For the period from September 14, 2015 to October 13, 2015 (29 days) daily I&I was 2,698 gallons. For the same time period in 2014 I&I was 5,967 gallons. For the period from September 21, 2015 to October 21, 2015 (31 days) water loss was (29,174) gallons. For the same time period in 2014 water loss was 713 gallons.

**“New Business Agenda Item H, “Airline Monthly Statistics.”** – For the month of September, 2015 SkyWest enplaned 2038 passengers and deplaned 1964 Last year in September SkyWest enplanements were 1605 compared to this year’s enplanements of 2015 an increase of 433 passengers or 27%. SkyWest experienced 3 cancellation during the month compared to 13 in September of 2014.

Royale Air enplaned 121 passengers and deplaned 168. Last year they enplaned 84 passengers compared to this year’s enplanements of 121 an increase of 44% or 37 passengers.

Combined enplanements for the month of September totaled 2159 (Including Royale Air)

**PUBLIC COMMENTS:**

**NEXT MEETING:** The next meeting will be held November 25, 2015 in the airport conference room at 4:00 PM.

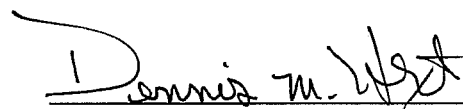
**ADJOURNMENT:** A motion was made by Eugene Londo and seconded by Albert Koskela to adjourn the meeting at 4.35PM.

Minutes approved by:

Recorded by:



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Tim Palosaari  
Airport Committee Chairman



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Dennis M. Hext  
Airport Manager