

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: August 27, 2015 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present Eugene Londo - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Jouppe, (Primary Airport Services), George Kinnunen, Bill Voght, Russ Erkkila, and Rose Keranen.

AGENDA: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the agenda.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the June 25, 2015 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Eugene Londo and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari – YES Eugene Londo – Yes Albert Koskela – YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of June and July.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “Travel Request – MAAE 63rd Annual Fall Conference”. – The Airport Manager requested permission to attend the Michigan Association Airport Executive 63rd Annual Fall Conference at the Crystal Mountain Resort, Thompsonville Michigan on September 14-18, 2015. The cost is a budgeted item.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item B, "Travel Request – FAA USDA Wildlife Management Training". - The Airport Manager requested permission to attend annual training on wildlife management held at the Rhinelander Oneida County Airport on September 30, 2015. The training is an FAA requirement and is a budgeted item.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

"New Business Agenda Item C, "AvFuel FAA Fuel Training". – The Airport Manager requested permission for John Britz and Jesse Taivalkoski to attend bi-annual training on aviation fueling procedures held Lansing from October 5 to October 8 2015. The training is an FAA requirement and is a budgeted item.

A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, "Mead & Hunt, Terminal Building Replacement Study. - The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 253348 in the amount of \$6,124.00 for payment to Mead & Hunt Engineering for the fifth progress payment, CMX Terminal Building Replacement Study. The cost is reimbursable using AIP/PFC funds provided sponsor begins construction of new terminal. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Motion Carried Unanimously

"New Business Agenda Item E, "Water/Sewage Report." – For the period from June 16, 2015 to July 14, 2015 (29 days) daily I&I was 5,278 gallons. For the same time period in 2014 I&I was 7,004 gallons. For the period from June 22, 2015 to July 22, 2015 (30 days) water loss 17,630 gallons. For the same time period in 2014 water loss was 64,020 gallons.

"New Business Agenda Item F, "Airline Monthly Statistics." – For the month of June, 2015 SkyWest enplaned 2006 passengers and deplaned 2,171 Last year in June SkyWest enplanements were 1886 compared to this year's enplanements of 2,006 an increase of 120 passengers or 6.0%. SkyWest experienced 5 cancellations during the month compared to 3 in June of 2014. This is the 4th month in a row SkyWest has increased passenger boardings over last year's numbers.

Royale Air enplaned 178 passengers and deplaned 148. Last year they enplaned 107 passengers compared to this year's enplanements of 178 an increase of 66% or 71 passengers.

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Combined enplanements for the month of June totaled 2,184. (Including Royale Air)

For the month of July, 2015 SkyWest enplaned 2592 passengers and deplaned 2718 Last year in July SkyWest enplanements were 2600 compared to this year's enplanements of 2,592 a decrease of 8 passengers or .5%. SkyWest experienced 3 cancellations during the month compared to 2 in July of 2015.

Royale Air enplaned 207 passengers and deplaned 204. Last year they enplaned 153 passengers compared to this year's enplanements of 207 an increase of 35% or 54 passengers.

Combined enplanements for the month of July totaled 2799. (Including Royale Air)

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held September 24, 2015 in the airport conference room at 4:00 PM.

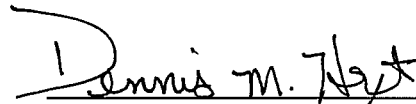
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Eugene Londo to adjourn the meeting at 4.30PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager