

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: February 26, 2015 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present Eugene Londo - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), Russ Erkkila, Steve Williams, Jeff Ratcliffe and Melinda Donovan.

AGENDA: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Eugene Londo to approve the January 29, 2015 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Eugene Londo to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari – YES Albert Koskela – YES Eugene Londo - YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of January.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “DA Glass Lot 8 Land Contract Extension Request” – Steve Williams representing DA Glass of America located in the Airport Industrial park requested an extension of the land contract for Lot 8.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item B, “American Track Truck Inc. Testing Agreement”. – The Airport Manager requested approval to have the Airport Committee Chairman sign a testing agreement between the Committee and American Track Truck Inc. to allow use of the airport premises for vehicle testing.

A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Motion Carried Unanimously

New Business, Agenda Item C, “Mead & Hunt, Design Apron Rehabilitation Phase 3&4 Federal Project 4015/C119. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 249621 in the amount of \$11,586.19 for submittal to MDOT for processing and payment to Mead & Hunt Engineering for the first progress payment, Design Services, CMX Apron Rehabilitation. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, “Mead & Hunt, Terminal Building Replacement Study. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 249847 in the amount of \$7,790.00 for payment to Mead & Hunt Engineering for the first progress payment, CMX Terminal Building Replacement Study. The cost is reimbursable using AIP/PFC funds provided sponsor begins construction of new terminal. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Albert Koskela and seconded by Eugene Londo to approve the request.

Commissioners Koskela and Londo support Commissioner Palosaari against

Motion Carried

“New Business Agenda Item E, “Water/Sewage Report.” – For the period from January 15, 2015 to February 19, 2015 (35 days) daily I&I was 5,480 gallons. For the same time period in 2014 I&I was 6,787 gallons. For the period from January 16, 2015 to February 17, 2015 (32 days) water loss was 2,304 gallons. For the same time period in 2014 water loss was 49,280 gallons.

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“New Business Agenda Item F, “Airline Monthly Statistics.” – For the month of January, 2015 SkyWest enplaned 1,455 passengers and deplaned 1,426 Last year in January SkyWest enplanements were 1,475 compared to this year’s enplanements of 1,455 a decrease of 20 passengers or 1.0%. SkyWest experienced 12 cancellations during the month compared to 18 in January of 2014. Sun Country Airlines enplaned 156 passengers and deplaned 0 due to the flight diverting to Sawyer for weather at Houghton. Combined total enplanements for the month of January 2015 were 1,611.


PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held March 26, 2015 in the airport conference room at 4:00 PM.

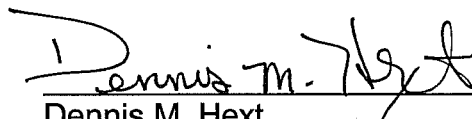
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Eugene Londo to adjourn the meeting at 4:40PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager