

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: January 29, 2015 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present Eugene Londo - Absent

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), Melinda Donovan, and Rose Keranen.

AGENDA: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the December 18, 2014 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari – YES Albert Koskela – YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of December.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “MAAE Conference” – The Airport Manger requested approval to have Eric Forsberg (County Controller) and Commissioner Londo attend the Michigan Association of Airport Executive (MAAE) conference in Lansing February 18-19, 2015. The conference is a budgeted item.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item B, “Spring 2015 Sixel Airports Conference”. – The Airport Manager requested approval to attend the “Sixel Airports Conference” in San Luis Obispo County, California April 21-23, 2015. The purpose of attending the conference is to discuss our current air service with SkyWest and Charter service with Riverside Resort and Casino. The conference is a budgeted item.

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A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item C, "Conservation Easement" – The Airport Manger requested approval for the Airport Committee Chairman to sign a revised conservation easement between the Airport and DEQ. The easement is for a 10 acre parcel of land to replace airport wetlands which were altered during the removal of the lagoons and rehabilitation of the Runway Safety Area (RSA) of runway 7.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, "Mead & Hunt, General Aviation Apron Reconstruction, Contract Change order No. 2 Revision 1. Federal Project 3813/C115. –The Airport Manager requested approval to have the Airport Committee Chairman sign Contract Modification number 2 as referenced above. The modification reduces the amount of the project by \$40,789.29.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

"New Business Agenda Item E, "Water/Sewage Report." – For the period from December 18, 2014 to January 15, 2015 (27 days) daily I&I was 7,929 gallons. For the same time period in 2014 I&I was 7,159 gallons. For the period from December 15, 2014 to January 16, 2015 (31 days) water loss 68,217 gallons. For the same time period in 2014 water loss was 84,134 gallons.

"New Business Agenda Item F, "Airline Monthly Statistics." – For the month of December, 2014 SkyWest enplaned 1,997 passengers and deplaned 1,681 Last year in December SkyWest enplanements were 1,898 compared to this year's enplanements of 1,997 an increase of 99 passengers or 5.0%. SkyWest experienced 9 cancellations during the month compared to 14 in December of 2013.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held February 26, 2015 in the airport conference room at 4:00 PM.

ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tim Palosaari to adjourn the meeting at 4:40PM.

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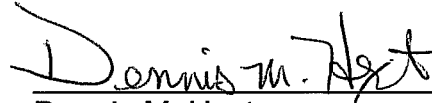
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Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager