

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: December 2, 2014 (November Meeting) TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Anton Pintar – Present, Scott Ala – Present Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), Russ Erkkila, Bill Voght, and George Kinnunen.

AGENDA: A motion was made by Scott Ala and seconded by Anton Pintar to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Scott Ala and seconded by Anton Pintar to approve the October 30, 2014 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Anton Pintar and seconded by Scott Ala to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Anton Pintar – YES Tom Tikkanen – YES Scott Ala - YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of October.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “Upper Peninsula Honor Flight Committee request” – The Airport Manger on behalf of Barb Van Rooy representing the Upper Peninsula Honor Flight Committee, requested permission to use the Airport boarding ramp for honor flights out of the Delta County Airport. The use of the ramp would save on costs associated with the flights and help support our veterans. A local U.P. trucking company volunteers its services to transport the ramp to the Delta County Airport and back. If approved the Airport Manager would confirm the ramp is covered under the Counties insurance.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request pending confirmation by the County insurance provider that the ramp would be covered.

Motion Carried Unanimously

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New Business, Agenda Item B, “Airline Airport Use Agreement (AUA) No.36 Freight Runners Express”. – The Airport Manger requested permission to have the Airport Committee Chairman sign AUA No. 36 between Freight Runners Express and Houghton County Airport.

A motion was made by Anton Pintar and seconded by Scott Ala to approve the request.

Motion Carried Unanimously

New Business, Agenda Item C, “Mead & Hunt Contract – Construction Administration for GA Apron – Amendment No.2”. – The Airport Manger requested permission to have the Airport Committee Chairman sign contract amendment #2 as referenced above. The purpose of the amendment is to reduce the scope of the project and amount by \$6,120.00

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, “Mead & Hunt Contract – Design Apron Rehabilitation”. – . The Airport Manager requested approval to have the Airport Committee Chairman sign the design contract for the Apron rehabilitation. The purpose of the contract is for next year’s grant to rehabilitate to apron. The cost is reimbursable using AIP/PFC funds. The Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

New Business, Agenda Item E, “Mead & Hunt, Fifth Progress Payment, CMX CA North Terminal Apron Reconstruction, Project R2799300-130536.02, Fed. 3914/C118. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 24758 in the amount of \$12,575.50 for submittal to MDOT for processing and payment for work performed by Mead & Hunt Engineering. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

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“New Business Agenda Item F, “Water/Sewage Report.” – For the period from October 16, 2014 to November 10, 2014 (25 days) daily I&I was 6,866 gallons. For the same time period in 2013 I&I was 5,712 gallons. For the period from October 16, 2014 to November 10, 2014 (25 days) water loss was 54,436 gallons. For the same time period in 2013 water loss was 16,458 gallons.

“New Business Agenda Item G, “Airline Monthly Statistics.” – For the month of October, 2014 SkyWest enplaned 2,255 passengers and deplaned 2,012 Last year in October SkyWest enplanements were 2,294 compared to this year’s enplanements of 2,255 a decrease of 39 passengers or 2.0%. SkyWest experienced 3 cancellations during the month compared to 2 in October of 2013.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held December 18, 2014 in the airport conference room at 4:00 PM.

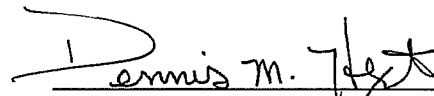
ADJOURNMENT: A motion was made by Scott Ala and seconded by Anton Pintar to adjourn the meeting at 4:45PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager