

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: June 3, 2014 (May Meeting) TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Anton Pintar – Present, Scott Ala – Present Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), George Kinnunen, and Karen Anderson.

AGENDA: A motion was made by Scott Ala and seconded by Anton Pintar to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Anton Pintar and seconded by Scott Ala to approve the April 24, 2014 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Anton Pintar and seconded by Scott Ala to approve and pay the bills as presented.

Motion Carried Unanimously

Roll Call – Anton Pintar – YES Scott Ala – YES Tom Tikkanen – YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of April.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “Airport Park Lot 22 Purchase Order”. – The Airport Manager requested approval to have the Airport Committee accept an offer from Lamers Bus Company of \$24,000 for Lot 22 in the Airport Industrial Park.

A motion was made by Scott Ala and seconded by Anton Pintar to accept the offer as presented contingent upon Houghton County Board of Commissioners approval.

Motion Carried Unanimously

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New Business, Agenda Item B, “MDOT Contract Amendment No. 1 Federal Project 3611”. – The Airport Manager requested approval to have the Airport Committee Chairman sign MDOT Contract Amendment No.1 for federal project 3611 to increase the federal share by \$21,453.00 for a revised total of \$665,594.00. The increase is necessary to cover higher than anticipated costs associated with the construction and modifications to the HVAC and roof of the terminal.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

New Business, Agenda Item C, “Resolution – MDOT Contract Amendment No. 1 Federal Project 3611” – The Airport Manager requested approval of a resolution stating the Airport Committee Chairman is authorized to sign MDOT Contract Amendment No. 1.

A motion was made by Anton Pintar and seconded by Scott Ala to approve the request.

Motion Carried Unanimously

Roll Call – Anton Pintar – YES Scott Ala – YES Tom Tikkanen – YES

New Business, Agenda Item D, “Bacco Construction contract for the North Terminal Apron reconstruction” – The Airport Manager requested approval to have the Committee Chairman sign the “Construction Contract No FM 31-06-C116 between Bacco and Houghton County. The purpose of the agreement is to rehabilitate the North Terminal Apron.

A motion was made by Anton Pintar and seconded by Scott Ala to approve the request.

Motion Carried Unanimously

New Business, Agenda Item E, “Building 7 Progress Payment No.2”. – The Airport Manager requested approval to have the Airport Committee Chairman sign the invoice for progress payment No.2 in the amount of \$7,072.51 for processing and payment to A-1 Drywall. The payment is for work completed on the exterior of building 7. The cost is reimbursable using CFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item F, “Mead & Hunt, Seventh Progress Payment, CMX Design Conservation Easement Mitigation, Project R2799300-120248.01, Fed. 3813/ENV. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 243521 in the amount of \$2,265.55 for submittal to MDOT for processing and payment to Mead & Hunt Engineering for the seventh progress payment, Design Services, CMX Design Conservation Easement Mitigation. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

New Business, Agenda Item G, “Mead & Hunt, Final Progress Payment, CMX CA Taxiway A & MIRL, Project R2799300-120408.01, Fed. 3712/C113. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 243497 in the amount of \$9,233.55 for submittal to MDOT for processing and payment to Mead & Hunt Engineering for the final progress payment, Construction Administration Services, CMX CA Taxiway A & MIRL. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

Motion Carried Unanimously

“New Business Agenda Item H, “Water/Sewage Report.” – For the period from March 18, 2014 to April 24, 2014 (38 days) daily I&I was 12,325 gallons and water loss for the month was 52,765 gallons. 2013 I&I 7,062.....2013 water loss 164,280.

“New Business Agenda Item I, “Airline Monthly Statistics.” – For the month of April, 2014 SkyWest enplaned 1,625 passengers and deplaned 1,778. Last year in March SkyWest enplanements were 1,628 compared to this year’s enplanements of 1,625 a decrease of 3 passengers. SkyWest experienced 7 cancellations during the month compared to 12 in April of 2013.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held June 26, 2014 in the airport conference room at 4:00 PM.

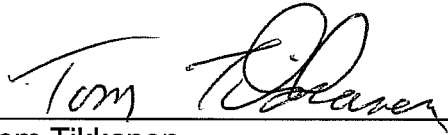
ADJOURNMENT: A motion was made by Scott Ala and seconded by Anton Pintar to adjourn the meeting at 4:37PM.

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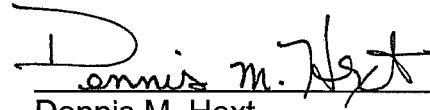
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Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager