

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY DECEMBER 26, 2019 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

**ATTENDEES:** Dennis Hext, Airport Manager, and Eric Forsberg.

**AGENDA:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the November 21, 2019 Airport Meeting Minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**FINANCIAL REPORT:** The County Administrator presented the November 2019 financials.

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1, “Torch Lake Sewage Authority- Letter”-** The Airport Manager updated the committee regarding a letter received from Torch Lake Area Sewage Authority. They are in the process of securing an 8 million dollar grant to expand their facilities to handle current flows. Pursuant to the agreement between the TLASA and Houghton County, the Airport agreed to pay its prorated share of the expansion specifically paragraph 3 of the agreement states *“At such times as the TLASA finds it necessary to expand its treatment facilities, the AIRPORT shall pay its prorated share of the cost of such expansion, either through its regular commercial rates or through cash payments, should the TLASA choose to assess or specially assess a portion of the cost of such expansion.”* The Airport Manager would research the possibility of AIP funding availability and also look into other avenues for disposal of sewage.

**New Business, Agenda Item 2, “KRC Snow blower Testing Agreement No. 8”-** The Airport Manager requested approval to have the Airport Committee Chairman sign the KRC Snow blower Testing Agreement Amendment No. 8.

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A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 3, "MAAE Airport Conference February 19<sup>th</sup> & 20<sup>th</sup>"**- The Airport manager requested permission attend the MAAE Airport Conference in Lansing Michigan. An invitation for to send himself Phil Anderson, Eric Forsberg, and any Commissioners to the MAAE conference in Lansing. Due to scheduling conflicts, Dennis Hext, Albert Koskela, and Tom Tikkanen would be the only ones attending.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 4, "Mead & Hunt Monthly Progress Report"**- The Mead & Hunt progress report summarizing activities for the time period of November 1, 2019 through November 30, 2019 was presented for Committee review.

**New Business, Agenda Item 5, "Water/Sewage Reports"**- For the period from October 15, 2019 to November 12, 2019 (28 days) daily I&I was 5,978 gallons. For the same time period in 2018 I&I was 7,873 gallons. For the period from October 15, 2019 to November 12, 2019 (28 days) water loss was 196,847 gallons. For the same time period in 2018 water loss was 83,720 gallons.

For the period from November 12, 2019 to December 13, 2019 (31 days) daily I&I was 7,231 gallons. For the same time period in 2018 I&I was 8,033 gallons. For the period from November 12, 2019 to December 13, 2019 (31 days) water loss was 189,723 gallons. For the same time period in 2018 water loss was 107,384 gallons.

**New Business Agenda Item 6, "Airline Monthly Statistics."** – For the month of November 2019 SkyWest enplaned 1,922 passengers and deplaned 1,805. Last year in November SkyWest enplanements were 1,891 compared to this year's enplanements of 1,922 an increase of 31 passengers or 2%. SkyWest experienced 2 cancellations during the month compared to 3 in November of 2018.

**PUBLIC COMMENTS:** None

**NEXT MEETING:** The next meeting will be Thursday, January 30, 2020 in the airport conference room at 3:00 PM.

**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:33 PM.

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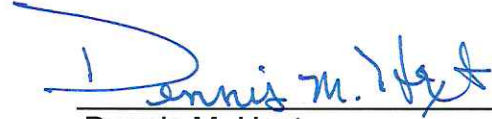
Minutes approved by:



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Tom Tikkanen  
Airport Committee Chairman

Recorded by:



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Dennis M. Hext  
Airport Manager