

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: AUGUST 27, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Eric Forsberg, Ben Larson, Phil Anderson, Russ Erkkila,. and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the July 30, 2020 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: County Administrator Eric Forsberg presented the financial report for the airport and water/sewer system during the month of July 2020.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “TES Contract- Water System CIP”- The Airport Manager requested a motion to sign a contract with Traverse Engineering Services to create a Capital Improvement Program (CIP) for the Airport water system. The CIP is an EGLE regulatory requirement.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 2, “Mead & Hunt Monthly Progress Report”- The Mead & Hunt progress report summarizing activities from July 1, 2020 through July 31, 2020 was presented for review.

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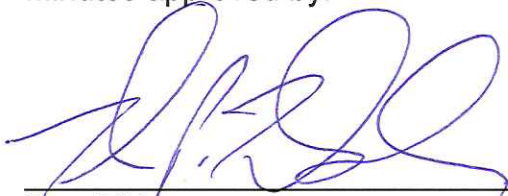
New Business Agenda Item 3, "Water/Sewage Report." – For the period from July 14, 2020, to August 13, 2020 (30 days) daily I&I was 5,769 gallons. For the same period in 2019, I&I was 8,130 gallons. For the period from July 14, 2020, to August 13, 2020 (30 days) water loss was 315,185 gallons. For the same period in 2019, water loss was 145,230 gallons.

New Business Agenda Item 4, "Airline Monthly Statistics." – For the month of July 2020, SkyWest enplaned 1,084 passengers and deplaned 1,068. Last year in July SkyWest enplanements were 2,635 compared to this year's enplanements of 1,084 a decrease of 1,551 passengers or 59%. SkyWest experienced 0 cancellations during the month compared to 2 in July of 2019.

NEXT MEETING: The next meeting will be Thursday, September 24, 2020 in the airport conference room at 3:00 PM.

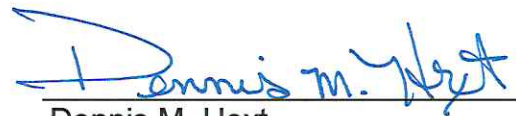
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:27PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager